



COMMISSION SPECIAL MEETING AGENDA

Port of Seattle Commission

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Meeting and Agenda
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Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development

Strategic Objectives:

- Position the Puget Sound region as a premier international logistics hub
- Advance this region as a leading tourism destination and business gateway
- Use our influence as an institution to promote small business growth and workforce development
- Be the greenest, and most energy efficient port in North America

Date: **October 13, 2015**

NOTE: The PUBLIC session will convene at 1:00 p.m.

Location: Port of Seattle Headquarters – Pier 69
2711 Alaskan Way, Seattle, Washington

ORDER OF BUSINESS

11:30 a.m.

1. **CALL TO ORDER**

2. Recess to **EXECUTIVE SESSION*** – Pursuant to RCW 42.30.110, if necessary.

1:00 p.m.: Reconvene or Call to Order and Pledge of Allegiance

OPEN PUBLIC SESSION**

3. **SPECIAL ORDERS OF BUSINESS**

- 3a. CEO Report for October 13, 2015. **(no enclosures)**

4. **UNANIMOUS CONSENT CALENDAR*****

- 4a. Approval of the minutes of the joint public meetings of March 10 and 31; the special meetings of March 10, April 9, September 8, and September 22; and the regular meeting of March 24, 2015. **(no enclosures)**
- 4b. Authorization for the Chief Executive Officer to: (1) design and prepare construction bid documents for the Concourse B Ramp Level Holdroom project, and (2) use Port crews to construct and relocate airline ramp office and service spaces as the first element of this project at Seattle-Tacoma International Airport, for an amount not to exceed \$1,004,000. The total estimated cost of this project is \$4,186,000 (CIP #C800761). **(memo and presentation enclosed)**
- 4c. Authorization for the Chief Executive Officer to execute a new collective bargaining agreement between the Port of Seattle and the International Brotherhood of Teamsters, Local Union No. 117, covering the period from July 1, 2015, through June 30, 2018, and affecting 10 positions, including Credential Center Receptionist and Credential Specialists. **(memo and agreement enclosed)**
- 4d. Authorization for the Chief Executive Officer to execute up to two indefinite delivery, indefinite quantity contracts for Baggage Handling Design Services totaling no more than \$10,000,000 with a five-year contract ordering period. No funding is associated with this authorization. **(memo enclosed)**
- 4e. Authorization for the Chief Executive Officer to execute a five-year contract for Port-wide Managed Print Services with option to renew for five additional one-year terms for an estimated value of \$6,000,000 for the full ten years. **(memo enclosed)**
- 4f. Authorization for the Chief Executive Officer to execute one professional services indefinite delivery, indefinite quantity contract to perform environmental construction support services with a total value of \$2,300,000 and a contract ordering period of five years. No funding is associated with this authorization. **(memo enclosed)**

* *An Executive Session may be held at any time after the convening time, if necessary.*

** *Please silence all personal electronic devices during the Public Session.*

*** *Consent Calendar items are considered routine and are adopted by one motion without discussion.*

If requested, items may be removed from Consent and considered individually following public testimony.

4. UNANIMOUS CONSENT CALENDAR, Continued

- 4g. Authorization for the Chief Executive Officer to execute up to two personal services indefinite delivery, indefinite quantity contracts for consultant support for environmental services in support of potential future environmental investigations and remediation activities totaling no more than \$2,000,000 with a three-year contract ordering period. No funding is associated with this request. ([memo enclosed](#))
- 4h. Second and final vote to temporarily suspend Resolution No. 3694 pending clarification of Washington State Supreme Court Case No. 89723-9. Suspension of Resolution No. 3694 was conditionally approved by a vote of the Commission on September 22, 2015, and will become effective upon a second affirmative vote. Following a response from the Court on the motion filed September 9, 2015, the Commission will address discrepancies between the City of SeaTac's Ordinance Setting Minimum Employment Standards for Hospitality and Transportation Industry Employers (SeaTac Ordinance 13-1020) and the Port's Resolution No. 3694. ([memo and motion enclosed](#))
- 4i. Authorization for the Chief Executive Officer to execute a major public works construction contract with the lowest responsible bidder for the Terminal 5 Berth Modernization Test Pile Program, notwithstanding the low bid exceeding the engineer's estimate by more than 10 percent. ([memo enclosed](#))

5. **PUBLIC TESTIMONY** – Public testimony procedures may be found online at www.portseattle.org/About/Commission/Procedures.

6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS

- 6a. Adoption of a motion to support offering a market competitive leave package for non-represented employees that includes four weeks of paid parental leave, and requesting staff incorporate that new benefit into the 2016 Salary and Benefits Resolution. The new benefit would become effective January 1, 2016, and should be consistent with the Port's Total Rewards Philosophy. ([memo and motion enclosed](#))
- 6b. Authorization for the Chief Executive Officer to execute a contract for long-term environmental operations and monitoring at Terminal 91, as required under Agreed Order No. DE 8938 entered into with the Department of Ecology and dated April 10, 2012. The contract amount is estimated at \$730,000 with estimated contract duration of up to five years. No funding is associated with this request. ([memo enclosed](#))

7. STAFF BRIEFINGS

- 7a. 2016 Aviation Division Budget Briefing. ([memo and presentation enclosed](#))
- 7b. 2016 Maritime Division Operating and Capital Budgets Briefing. ([memo and presentation enclosed](#))
- 7c. 2016 Economic Development Division Operating and Capital Budget Briefing. ([memo and presentation enclosed](#))
- 7d. 2016 Capital Development and Corporate Capital Budgets Briefing. ([memo and presentation enclosed](#))
- 7e. Legislative Update for October 13, 2015. (**no enclosures**)

8. ADDITIONAL NEW BUSINESS**9. ADJOURNMENT**